



# UNIVERSITY OF CONNECTICUT POLICE DEPARTMENT



## REQUEST FOR CRIMINAL RECORD CHECKS

DATE \_\_\_\_\_

Reason for request \_\_\_\_\_

Requesting agency \_\_\_\_\_

Person requesting information \_\_\_\_\_

Signature of Person requesting information \_\_\_\_\_

Address \_\_\_\_\_

Telephone(\_\_\_\_)-\_\_\_\_-\_\_\_\_

NAME \_\_\_\_\_  
(print name)

SIGNATURE \_\_\_\_\_

DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

- Record checks will be available for pick up within 72 hours. Please bring photo ID when picking up request.
- Records division hours are Monday through Friday 8:30am – 4:00pm.

The following information is derived from University Police records only.

### POLICE DEPARTMENT USE ONLY

NO RECORD FOUND \_\_\_\_ SEE FOLLOWING INFORMATION \_\_\_\_\_

INCIDENT #(S): \_\_\_\_\_

DATE(S) OF ARREST \_\_\_\_\_

CHARGE(S): \_\_\_\_\_

I.D. verified by: \_\_\_\_\_

This information was provided by: \_\_\_\_\_  
Name/Title